

NEURO 91 REGISTRATION FORM

Neuro 91 (Laboratory Research) can be taken only twice to obtain credit for independent laboratory research during the 6th, 7th, or 8th semesters. It cannot be taken as a sixth course. Neuro 91 is a letter-graded (4 credit) course. To ensure both the student and the lab director (PI) are in agreement about the expectations and grading standards, we ask you work together to complete this form.

Please complete before the add/drop deadline. If this form is not submitted by the deadline, the student cannot enroll in and/or must drop Neuro 91.

To submit, email to undergraduate_neuroscience@fas.harvard.edu and cc your PI.

Onboarding (if not already complete)

- What does the student need to do to get on-boarded to the lab (safety training, building access, hospital clearance)?
- Whom should the student contact about onboarding?
- What is the expected timeframe to complete on-boarding?

Hours Dedicated to Neuro 91

- List the number of hours per week expected. **Must be at least 10.** 10-15 is typical.
- Please indicate whether working outside lab on analysis (or transportation time) counts towards these hours.

Lab Notebook

Students must make a lab notebook entry each time they work on their project.

- Please describe what format the lab notebook will take and any specific requirements or expectations.

Regular Check-ins/Updates

- Please indicate the frequency and format to check in with the mentors (PI and/or direct mentor). We strongly encourage students to meet with their PI at least once per month.

Final Report

Students must submit a 5-7 page final report (format outlined on our website) summarizing their work in lab during the semester.

- Please indicate whether the work should be submitted before our deadline (December 8, 2025, 11:59 PM) for internal review by the research mentors.

Getting Help/Support

- Who is the student's immediate supervisor? This is the primary contact for the student if they feel lost or if they need help (finding/using lab equipment, completing analysis, getting started, setting goals, etc.).
- Whom should the student contact if they have problems communicating with their immediate supervisor?

Grading

An 'A' grade requires the student to:

1. Respond promptly to emails.
2. Carry out all assigned lab work.
3. Communicate if they will be absent (or working reduced hours) because of sickness or other course work.
4. Complete a comprehensive and polished final report.
5. Drive their own project: ask questions, take initiative, show independent thought.

Optional but encouraged: describe more concretely how the student can demonstrate these attributes:

Please note any additional requirements for 'A' level work here.

Student

Name

Signature

Date

PI/Lab Director (not graduate student or post-doc)

Name

Email

Signature

Date