

NEURO 91 REGISTRATION FORM

Neuro 91 (Laboratory Research) can be taken no more than two times by Neuroscience concentrators or secondary students to obtain credit for independent laboratory research during the 6th, 7th, or 8th semesters. Your total course load cannot exceed 22 credits during a semester in which Neuro 91 is taken. Neuro 91 is a 4-credit, letter-graded course, and surpassing that credit limit will result in a failing grade in Neuro 91 unless the grading basis is changed to Pass/Fail.

To ensure both the student and the lab director (PI) are in agreement about the expectations and grading standards, we ask you to work together to complete this form **before the open add/drop deadline (Wednesday, September 9th, 2026)**. If this form is not submitted by the deadline, the student cannot enroll in and/or must drop Neuro 91.

To submit, email to undergraduate_neuroscience@fas.harvard.edu and cc your PI.

Onboarding (if not already complete)

- What does the student need to do to get on-boarded to the lab (safety training, building access, hospital clearance, etc.)?
- Whom should the student contact about onboarding?
- What is the expected timeframe to complete on-boarding?

Hours Dedicated to Neuro 91

- List the number of hours per week expected. **Must be at least 10.** 10-15 is typical.
- Please indicate whether any time spent outside the lab (working remotely on analysis, literature review, transportation time, etc.) counts towards these hours and what specifically is included.

Lab Notebook

Students must make a lab notebook entry each time they work on their project.

- Please describe what format the lab notebook will take and any specific requirements or expectations.

Regular Check-ins/Updates

- Please indicate the frequency and format to check in with the mentors (PI and/or direct mentor). We strongly encourage students to meet with their PI at least once per month.

Final Report

Students must submit a written final report that either summarizes their work in lab during the semester or meets a thesis benchmark. The format and options are outlined on our website.

- Please indicate whether the work should be submitted before our deadline (Tuesday, December 8th, 2026 @11:59 PM) for internal review by the research mentors.

Getting Help/Support

- Who is the student's immediate supervisor? This is the primary contact for the student if they feel lost or if they need help (finding/using lab equipment, getting started, setting goals, completing analyses, etc.).
- Whom should the student contact if they have problems communicating with their immediate supervisor?

Grading

(note: There will be no changes to the Neuro 91 grading scheme for the fall 2026 semester. Pls should plan to assign letter grades based on the criteria below with no limit/restrictions.)

A grade of 'A' requires the student to:

1. Respond promptly to emails and/or other forms of electronic communication.
2. Carry out all assigned lab work.
3. Communicate if they will be absent (or working reduced hours) because of sickness or other course work.
4. Complete a comprehensive and polished final report.
5. Drive their own project: ask questions, take initiative, show independent thought.

Optional but encouraged: describe more concretely how the student can demonstrate these attributes:

Please note any additional requirements for 'A' level work here.

Student

Name	Email	Signature	Date
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PI/Lab Director (not graduate student or post-doc)

Name	Email	Signature	Date
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